



Town of Garrett Park  
PO Box 84  
4600 Waverly Avenue  
Garrett Park, Maryland 20896

Regular Meeting of Town Council  
Garrett Park Town Hall  
10814 Kenilworth Avenue  
Garrett Park, Maryland 20896

## **Town Council Meeting: September 17, 2018**

### **MINUTES**

**Call to Order:** Mayor Kacky Chantry called the meeting to order at 7:37pm. In attendance were Councilmembers Jane McClintock, Stephen Paczkowski, Phil Schulp, Hans Wegner and Joanna Welch. Also present were approximately 10 town residents, Town Manager Gene Swearingen, Town Assistant Elizabeth Henley and Bugle reporter Ed Lincoln.

**Remarks by Mayor Kacky:** The Mayor's remarks included a welcome back after the summer; concern for those affected by Hurricane Florence; and the continued need for volunteers for various Town Advisory committees and work groups.

**Approval of Agenda:** With the addition of the corrected tree plan resolution, the agenda was approved unanimously.

**Approval of Minutes:** After some discussion between the Mayor and Council members regarding length, context, accuracy, and reference to the use of "Mayor Kacky" in the minutes, the Council did not approve the minutes from July 9, July 28, August 1, or August 13 Council meetings.

#### **Action:**

- **Introduction of FY 2019 Amended Operating and Capital Budgets to reflect funding of the SRTS project.** The mayor explained the need to amend the budget in order to reflect the appropriate accounting sources and additional grant funds necessary to cover the estimated increased cost of the SRTS sidewalk project. The introduced ordinance, which amends the previously adopted FY 2019 budget, includes the following: recognition of all funds related to the SRTS project; recognition that the project may need to consider more than the original \$561,286 grant amount; and recognition that the Town may need to spend Town funds on the project.

- **Corrected Tree Plan Resolution for Adoption.** The Council was requested to correct the method for financing the total cost (\$50,000) of the awarded contract by transferring \$15,000 from the Capital Planning Contingency Fund to the Capital Planning budget line item, Development of Tree Plan. Councilmember McClintock moved adoption of the Tree Plan Resolution, Councilmember Wegner seconded and the resolution was adopted unanimously.

- **Appointment of Dave Almy to the Archives Committee.** Mayor Kacky recommended the appointment of resident Dave Almy to the Archives Advisory Committee. Councilmember Schulp moved to approve the appointment, seconded by Councilmember McClintock. The appointment was approved unanimously.

**Discussion:**

- The mayor gave an update on the SRTS project. She noted that we are still waiting for the FHA response on the 106 review. Federal 106 officials plan to send comments to the Town for us to prepare our response based on their guidance. They will then incorporate the Town's responses into their official response to the consulting parties.
- Councilmember Paczkowski gave an update on the Town Hall Open House, Saturday, October 6, noting a change in the time, which will now start at 10am and run until 12 noon. He offered to be present at 9am for any residents unaware of the Open House time change.
- Councilmember Wegner gave an update on the Strathmore/Keswick Pedestrian Beacon Light. He will be meeting with the SHA representative this week to discuss putting a warning signal down the hill on Knowles Ave.
- Councilmember Welch gave an update on the Town Manager search. There will be a Closed Executive Session on Tuesday, October 2, 2018, 6-9pm. Onsite interviews will take place 8am to 8pm in Closed Executive Sessions on both Monday, October 29 and Tuesday, October 30, 2018.
- Councilmember McClintock explained the process of the NRD Contractors conducting a walking assessment of the town arboretum, updating the 1977 database of trees in the Town right of way, including size, type, general condition, and any requirements for trees needing further assessment.
- Councilmember Welch provided an update on the Wells Park Playground. The construction is nearly done, but still needs mulch in the playground, an asphalt path and inspection.

**Town Manager Report:** Town Manager Gene Swearingen presented his Monthly Report and the August Financial Report stating that both revenues and expenses were within expected targets.

Review of August "Parking Lot" items. Town Manager Swearingen met with Andrew Lyons regarding the possibility of returning the ad hoc dog park (former old tennis court area next to the GP swimming pool) to a basketball and tennis court. They agreed that Mr. Lyons should try to get other residents to work with him on this request.

**Presentations by Residents:** Resident Steph Hooton expressed concern about the traffic congestion and parking issues inevitable on Back to School Night this coming Thursday, September 20, 2018.

Resident Janet Wegner suggests speaking with Principal Tucci to arrange different nights for different grades as Lux Manor does, instead of GPES's staggered times on the same night for all grades. This was placed on the Parking Lot for follow up.

Resident Eileen Kelly announced that the Zelkova tree in her back yard has been declared a champion tree and is the largest in the United States. She invited residents to come by and look at the tree.

**Adjournment:** Mayor Kacky adjourned the meeting at 10:13pm.



Respectfully submitted,

Gene Swearingen, Clerk-Treasurer

